



**SOUTHERN AFRICAN COMMUNITY GRANTMAKERS LEADERSHIP COOPERATIVE
LEARNING EVENT**

15 – 17 April 2010

**CONFERENCE VENUE & ACCOMMODATION:
Lady Hamilton Hotel, Gardens, Cape Town**

Theme: “Looking back; Moving forward.”

PROGRAM

Convening Committee:

Beulah Fredericks (Community Development Foundation Western Cape)
Tish Haynes (DOCKDA)
Eunica Adriano (FDC)
Adele Wildschut and Erika Joubert (Synergos Institute)

Facilitator: Rebecca Freeth

Documentation: Hajierah Noordien

Event Liaison: Lulekwa Gqiba, Synergos Institute

Guests/Resource Persons: Ricardo Wyngaard

Key Objectives:

- To report back on Coop activities, working groups and issues of coordination
- Coop members to share information on activities, upcoming events and other issues
- To agree on a way forward and institutional arrangement for the Coop
- To learn about tools for reflection
- To elect and mandate committees and working groups and agree on program for 2011

Anticipated Outcomes:

- Coop members were informed about Coop activities, working groups and issues of coordination
- Coop members shared information on activities, upcoming events and other issues
- Coop members have reviewed and agreed on the future of the Coop and its institutional arrangement
- Coop members learned about tools for reflection
- Committees and working groups were elected and mandated and a program for 2011 was agreed on
- A report of the learning event; the way forward and agreed action plan is documented.

DAY ONE: THURSDAY 15 April 2010		
TIME	DETAILS	FACILITATORS/ RESOURCE PEOPLE
12:00	Convening group, facilitator and documenter meet	At venue
13:00	Venue set up	Lulekwa Gqiba and Erika Joubert;

		input from Rebecca Freeth (facilitator)
14:00	Arrivals and check-in Refreshments	Host for the Day: Tish Haynes
15:00-18:30 Session 1	Coop business meeting: Agenda as a separate handout as previously agreed Close – Program review for remainder of event	Coop members, facilitator, rapporteur Chair: Acia Salles
19:30–22:00	Dinner at hotel	Coop Members, facilitator, rapporteur, resource person
DAY TWO FRIDAY 16 April 2010		
TIME	DETAILS	FACILITATORS/ RESOURCE PEOPLE
07:30-08:30	Breakfast	Host for Day: Beulah Fredericks Check in between Convening Committee and Facilitator
08:30–09:00	Check-in / Connecting	Coop members Facilitator, rapporteur
09:00–10:30 Session 2	Overall session: Future of the Coop and institutional arrangement Transition Working Group report back (incl. values & principles) and presentation of proposal	Transition Working Groups report backs; presentation of proposal Coop members and Facilitator Resource person
10h30 – 11h00 TEA BREAK		
11:00–13:00 Session 3	<ul style="list-style-type: none"> • Institutional arrangement discussion and agreement • Finalize future of Coop and institutional & legal arrangements • Way forward incl. electing Steering Committee 	
13h00 – 14h00 LUNCH		
14:00 –16:00 Session 4	Learning session: Reflection and the “Most Significant Change” tool Input and DOCKDA case study Q & A	Tish Haynes Coop members
16h00 – 16h30 Refreshment Break		
16:30-17:30 Session 4 continues	Continue with methods, tools of learning and reflection shared	Coop members and Facilitator
18:00-18:45	Informal networking, connecting	All

18:45	Meet at hotel reception for dinner at Toni's	All
19:00–22:00	Dinner at restaurant Toni's on Kloof, 88 Kloof Street, Gardens	Fun evening
DAY THREE SATURDAY 17 April 2010		
TIME	DETAILS	FACILITATORS/ RESOURCE PEOPLE
08:00–09:00	Breakfast & Checking Out	Host for the day: Eunica Adriano Coop members Check in between Convening Committee and Facilitator
09:00 – 09:45	Check in	Coop members and Facilitator
09:45–10:30 Session 5	Real time consulting	Coop members
10h30 – 11h00 TEA BREAK		
11:00–12:30 Session 5 continues	Real time consulting NOTE: Group to write up discussions (for report purposes) Plenary check in: real time consulting session	Coop members and Facilitator
12:30–13:00	Evaluation and close	Coop members and Facilitator
13h00- 14h00 LUNCH		
	Transportation to Airport	Check in between Convening Committee and Facilitator